Planning Division
Community Development Department

300 North "D" Street, 3rd Floor, San Bernardino, CA 92418-001
Phone: **(909) 384-5057** Fax: (909) 384-5080
Website: **www.sbcity.org**

PLANNING DIVISION SCHEDULE OF FEES

Fees Effective: January 1, 2009

Type of Application	Base Fee	Technology Fee	Archive Fee	Total
Amendment to Conditions:				
– Director review (DP1)	$583	$11.66	$8.00	$602.66
– D/ERC review (DP2)	$822	$16.44	$8.00	$846.44
– Planning Comm. Review (CUP/DP3/SUB)	$2,550	$51	$8.00	$2,609.00
Antenna Development Permit (DP1)	$2,938	$58.76	11.25	$3,008.01
Appeal to Mayor & Common Council				
– Non-applicant, City resident	$177	$3.54	$2.00	$182.54
– All others	$1,766	$35.32	$2.00	$1,803.32
Appeal to Planning Commission				
– Non-applicant, City resident	$278	$5.56	$2.00	$285.56
– All others	$2,772	$55.44	$2.00	$2,829.44
Conditional Use Permit				
– Alcohol outlet in existing building	$3,858	$77.16	$12.00	$3,947.16
– Commercial & Industrial (non-residential)	$7,133	$142.66	$12.00	$7,287.66
– Residential (Condo, HMOD, Guest House)	$2,809	$56.18	$12.00	$2,877.18
– Revision	$2,113	$42.26	$12.00	$2,167.26
Design Review	Full Consultant Cost		*	
Development Agreement or Agreement Amendment	Direct Cost Recovery Fee	+ 2%	*	
Development Code Amendment	$7,449 plus Full Consultant Cost	$148.98	*	
Development Permit				
- Type 1 (DP1-Director review)	$1,070	$21.40	$11.25	$1,102.65
- Type 2 (DP2- Dev. Review Committee)	$6,890	$137.80	$12.00	$7,039.80
- Type 3 (Planning Commission)	$7,191	$143.82	$12.00	$7,334.82
- Type 3 (Mayor and Common Council)	$7,288	$145.76	$12.00	$7,445.76

Type of Application	Base Fee	Technology Fee	Archive Fee	Total
Document Copies	Varies – see page 4			
Environmental Study (Initial Study prepared by staff for MND with MM/RP)	$3,273	$65.46	n/a	$3,338.46
Environmental Impact Report	Direct Cost Recovery Fee plus Full Consultant Cost			
Extension of Time				
– CUP & Development Permit 2/3	$3,922	$78.44	$11.25	$4,011.69
– Tentative Tract Maps	$4,768	$95.36	$11.25	$4,874.61
Fence/Wall Permit	$56	$1.12	1.50	$58.62
Fire Fees				
- CUP & Development Permit 2/3	$413.45	n/a	n/a	$413.45
- Subdivisions, Tentative Tracts, Parcel Maps, and Lot Line Adjustments	$361.85			$361.85
(CA Dept of) Fish & Game Fees (Make check payable to "Clerk of the Board of Supervisors")				
- Environmental Impact Report	$2,768.25	+ $50 Admin. Fee		$2,818.25
- Negative Declaration (with or without MMRP)	$1,993.00	+ $50 Admin. Fee		$2,043.00
- Notice of Exemption	$50			$50.00
General Plan Amendment (text or map)	Direct Cost Recovery Fee ($1500 Deposit)			
Historic Preservation Report	Direct Cost Recovery Fee ($815 deposit plus Consultant Cost)			
Home Occupation Permit	$268	$5.36	$2.00	$275.36
Letter of Zoning & Gen. Plan Consistency	$450	$9.00	$2.00	$461.00
Lot Line Adjustment	$477	$9.54	$8.00	$494.54
Minor Exception				
- Concurrent with another application	$288	$5.76	$4.50	$298.26
- Owner-occupied single-family residence	$268	$5.36	$4.50	$277.86
- Other	$792	$15.84	$4.50	$812.34
Misc. Environmental Report Review	Direct Cost Recovery Fee ($245 deposit) plus Full Consultant Cost ($327 deposit)			
Minor Modification/Revision	$561	$11.22	$4.50	$576.72
Phasing Plan Review				
- If not part of original project review	$823	$16.46	$12.00	$851.46
- Dev. Review Committee application (DP2)	$514	$10.28	$12.00	$536.28
- Planning Comm. application	$536	$10.72	$12.00	$558.72

Type of Application	Base Fee	Technology Fee	Archive Fee	Total
(CUP/DP3/SUB)				
Planning Commission Interpretation	$1,119	$22.38	n/a	1141.38
Public Convenience or Necessity Letter (PCN)	$636	$12.72	5.50	$654.22
Pre-Application Review – DRC Review **(If an application is filed within 60 days of the review, $1,500 will be credited toward that application.)**	$2,424	$48.48	$6.00	$2,478.48
Reconsideration by the Planning Comm.	$506	10.12	n/a	$516.12
Sign Permit	$182	$3.64	$5.50	$191.14
- Requiring Conditional Use Permit	$3,858	$77.16	$5.50	$3,940.66
- Temporary	$111	$2.22	$5.50	$118.72
Sign Program	$610	$12.20	$5.50	$627.70
Specific Plan or Specific Plan Amendment	Direct Cost Recovery Fee plus Full Consultant Cost			
Temporary Use Permit				
– Director Review	$450	$9.00	$4.75	$463.75
– Planning Commission Review	$782	$15.64	$4.75	$802.39
Tentative Parcel Map	$4,262 plus $65 per parcel	+ 2% of calculated base fee	$8.00	Varies
Tentative Tract Map (for Single-Family Residential, Condo's, or P.R.D.)	$7,561 plus $65 per lot/dwlg unit	+ 2% of calculated base fee	$8.00	Varies
Tentative Map Revision – Tract/Parcel Map	$2,113	$42.26	$8.00	$2,163.26
Tree Removal Permit	$506	$10.12	$4.25	$520.37
Variance	$2,724	$54.48	$4.75	$2,783.23
- With another application	$910	$18.20	$4.75	$932.95
- Single Family Residence	$322	$6.44	$4.75	$333.19
Vesting Tentative Maps	Direct Cost Recovery Fee plus Full Consultant Cost			
Zoning Form – written verification of zoning only	$22	$.44	$2.00	$24.44
Zoning Verification Review (for Business Registration Certificate)	$37	$.74	$2.00	$39.74

* Archive fees are $1.00 plus $2.00 per plan sheet plus $.25 per document. Total archive fee will vary base on the total number of case file documents.

Direct Cost Recovery Fee

The Direct Cost Recovery Fee shall include all City labor and material costs, both direct and indirect, including overhead charged against the specific item being discussed. The applicant shall pay a deposit for the Direct Cost Recovery Fee at the time of filing the application.

Full Consultant Cost

The Full Consultant Cost shall include all costs incurred by the City under contract with a consultant. The applicant shall pay a deposit for the full consultant costs at the time of filing the application.

Deposit Required

The applicant shall pay an initial deposit of $1,500 (or the deposit listed in the fee schedule) at the time of filing an application on which there is a Direct Cost Recovery Fee. The applicant shall pay an initial deposit of $1,500 (or the deposit listed in the fee schedule) at the time of filing an application on which there is a Full Consultant Cost Fee. When 75% of a deposit has been expended, and the Planning Division determines that the estimated remaining costs of the job will exceed the amount deposited, an additional deposit of such excess shall be required. Notification of the additional deposit required will be mailed to the applicant, who shall deposit such monies prior to the date specified in the notice. When an additional deposit has been requested, work will be suspended on the project when 95% of the deposit previously received has been expended. Projects will not be completed with money due. If an additional deposit is not made by the date specified in the notice, the project shall be deemed withdrawn on the date specified without any further action on the part of the City of San Bernardino and without refund of any money deposited for services performed. Such project may be reinstated only if additional deposit is made within 30 days from the date that the project was deemed withdrawn. If a project involves multiple applications, the full amount of fees for each type of application shall be paid.

Refunds will be made by the City of any fee that was erroneously paid or collected, for any unused deposit monies of Direct Cost Recovery Fee or Full Consultant Cost Fee after all changes for the project have been determined, or as determined by the Director.

Fees are automatically adjusted annually on January 1st of each year, based on the latest available Consumer Price Index increase from the prior year. Fees adopted per Resolution No. 89-471 (11/22/89), Resolution No. 91-148 (4/18/92), Resolution No. 2003-211 (8/4/03), and Resolution No. 2006-325 (9/5/06). Fire Department fees authorized by Resolution No. 1999-173 (7/13/99) and Resolution No. 2006-325 (9/5/06). Technology Fee of 2.0% is authorized by Resolution No. 2008-149 (05/07/08).

FEES FOR DOCUMENTS & MAPS

Account # 001-000-4710

Documents

The General Plan, Development Code, and other documents are available on the City's web page: www.sbcity.org, select *Departments* and *Development Services* and *Planning*.

Maps

Maps are available in the General Plan located on the City's web page: www.sbcity.org, select *Departments* and *Community Development* and *Planning*.

Copying

Photocopies ..... 35¢ first page, plus 15¢ each additional page

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